



**Spelthorne
Borough Council**

Council Meeting
Thursday, 21 February 2019



13 February 2019

Please reply to:

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held in the **Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames** on **Thursday, 21 February 2019** commencing at **7.30 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

For those Councillors wishing to participate, prayers will be said in the Leader's office starting at 7pm.

AGENDA

Description	Page nos.
1. Apologies for absence To receive any apologies for non-attendance.	
2. Minutes To confirm as a correct record the minutes of the Council meeting held on 13 December 2018.	7 - 16
3. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
4. Announcements from the Mayor To receive any announcements from the Mayor.	
5. Announcements from the Leader To receive any announcements from the Leader.	
6. Announcements from the Chief Executive To receive any announcements from the Chief Executive.	
7. Questions from members of the public The Leader, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 14. <i>Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 14 February 2019.</i>	
8. Petitions To receive any petitions from members of the public.	
9. Recommendations of the Cabinet To consider the recommendations of the Cabinet from its meetings held on 30 January 2019 and 20 February 2019 in relation to:	
a) Treasury Management Strategy Statement	17 - 18
b) Revenue Budget 2019/20 The Budget Book (green cover) will be issued in a supplementary agenda and will reflect the recommendations considered at the meeting of the Cabinet on 20 February 2019.	To Follow

c)	Capital Programme 2019/20	To Follow
d)	Capital Strategy	To Follow
e)	Pay Award 2019/20	To Follow
f)	Pay Policy Statement	To Follow
g)	Members' Allowances 2019	To Follow
h)	Laleham Park	To Follow

10. Recommendations of the Members Code of Conduct Committee

To consider the recommendations from the Members Code of Conduct Committee at its meeting held on 13 February 2019. To Follow

- a) Joint Appointments Panel for Independent Persons appointments 2019
- b) Review of procedure for Gifts, Hospitality and Sponsorship

11. Report from the Leader of the Council

To receive the report from the Leader of the Council on the work of the Cabinet at its meeting held on 20 February 2019. To Follow

12. Report from the Chairman of the Audit Committee

To receive the report from the Chairman of the Audit Committee on the work of her Committee. 19 - 20

13. Report from the Chairman of the Licensing Committee

To receive the report from the Chairman of the Licensing Committee on the work of his Committee. 21 - 22

14. Report from the Chairman of the Overview and Scrutiny Committee

To receive the report from the Chairman of the Overview and Scrutiny Committee on the work of her Committee. 23 - 24

15. Report from the Chairman of the Planning Committee

To receive the reports from the Chairman of the Planning Committee on the work of his Committee at its meetings held on 9 January and 6 February and the extraordinary meeting held on 12 February 2019. 25 - 26

16. Motions

To receive any motions from Councillors in accordance with Standing Order 19.

*Note: The deadline for motions to be considered at this meeting was Monday month year **and none were received.***

17. Questions on Ward Issues

The Leader, or his nominee, to answer questions from Councillors on issues in their Wards, in accordance with Standing Order 15.

Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 14 February 2019.

18. General questions

The Leader, or his nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 15.

Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 14 February 2019.

MINUTES OF THE SPELTHORNE BOROUGH COUNCIL

Minutes of the Council Meeting of Spelthorne Borough Council held in the Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames on Thursday, 13 December 2018 at 7.30 pm

Present:

Councillors:

M.M. Attewell	P.C. Edgington	A.J. Mitchell
C. Barnard	Q.R. Edgington	S.C. Mooney
R.O. Barratt	M.P.C. Francis	O. Rybinski
I.J. Beardsmore	A.E. Friday	D. Saliagopoulos
J.R. Boughtflower	N.J. Gething	A. Sapunovas
S.J. Burkmar	A.L. Griffiths	J.R. Sexton
S. Capes	A.C. Harman (Deputy Leader)	R.W. Sider BEM
C.A. Davis	I.T.E. Harvey (Leader)	B.B. Spoor
S.M. Doran	V.J. Leighton	H.A. Thomson
S.A. Dunn	M.J. Madams	H.R.D. Williams

Councillor J.M. Pinkerton OBE, The Mayor, in the Chair

Apologies: Apologies were received from Councillors T.J.M. Evans, N. Islam, A.T. Jones, D. Patel and R.A. Smith-Ainsley.

295/18 Minute's Silence

The Mayor invited those present to stand and join her in a minute's silence as a mark of respect, and in memory of former Mayor Sam Budd who passed away on 19 November 2018.

296/18 Minutes

The minutes of the Council meeting held on 18 October 2018 were agreed as a correct record.

297/18 Disclosures of Interest

There were no disclosures of interest.

298/18 Announcements from the Mayor

"I recently visited Grand Port, Mauritius, in October to mark the tenth anniversary of Spelthorne's twinning with Grand Port and was presented with a glass dodo ornament to mark the occasion.

In order to commemorate the centenary of the end of World War 1, the Council organised a special one-off service for schools.

Traditionally, most schools do not take part in Remembrance Sunday Services. As a former head teacher it was my wish to devise an event for 2018 which would involve young people and schools and mark this very special anniversary.

I was delighted that 14 schools accepted our invitation to take part in a remembrance service here at Knowle Green. This event was attended by over 400 children, teachers and veterans. 135 Geo Squadron from Ewell were also in attendance and councillors with a good memory will recall that it was 135 Geo who signed our armed forces community covenant in 2011 so it was especially nice to invite them back for this special day.

Councillors will note that as part of the event the Council created a garden of remembrance in front of the Council Offices with a cross for each serviceman that died during the war. 851 crosses were planted with individual names.

One of the unforeseen benefits of this event was the research which went into those names. Councillors may be interested to note that there are 725 servicemen from WW1 listed on the six war memorials in Spelthorne. In addition to these names, the council identified another six separate memorials which were not part of the 725. This brought the number up to 731. With the help of Spelthorne museum we then discovered an additional 120 men from Spelthorne who died and were either commemorated overseas, on naval memorials at Portsmouth or Chatham, or not at all. It was therefore fitting that these additional 120 names were remembered on this occasion and members will find a full roll call of 851 names in their order of service."

A short video of the event was then played.

Details of upcoming mayoral events had been circulated to all present and the Mayor invited all councillors and officers to join her at a Carol Service on Friday 14 December from 10.00am to 11.00am in the Council Chamber.

The Mayor reported that she had today attended the first Pride of Spelthorne awards for volunteers in the Borough. 16 volunteers who had been nominated for the award attended a lunch at the London Irish Club and were presented with certificates. The Mayor hoped this would be an ongoing event.

299/18 Announcements from the Leader

The Leader made the following announcements:

"It was with great sadness that we learnt of the passing of former Mayor of Spelthorne Sam Budd .

As you have just seen in the video, we held a 100th anniversary ceremony commemorating the end of World War One, focusing on today's children, here at Knowle Green on Friday 9th November. In excess of 400 children attended

the event. Commemorations also took place in all our major towns on Sunday the 11th with very large turn outs.

We have also now planted and dedicated our 100 tree Centenary plantation in Laleham Park with a further 751 trees being planted around the borough in the near future, one for each person of the Borough who gave their life in World War One.

Staying on the tree theme, five trees donated to MP Kwasi Kwarteng were planted in Staines Park on 16 November. The trees are from the Woodlands Trust, Queens Commonwealth Canopy project, a network of forest conservation initiatives to mark Her Majesty's lifetime of service to the Commonwealth and we were pleased to choose Staines Park as a suitable location.

Following our assurance to residents that the new leisure centre will not be sited in Staines Park, we are at an advanced stage of a "Fields in Trust" designation for the Park and this will be addressed further later this evening.

We have recently announced that an initiative to provide dynamic business incubation space for start-ups and pre-starts in the science, technology and creative sectors will be opening in spring 2019 in Staines-upon-Thames. To be known as the Heathrow Launchpad, the scheme is a new partnership between Spelthorne Borough Council, Royal Holloway University of London and the University of Surrey.

Members will be aware of recent press interest in our property investment strategy, which continues to deliver, now in excess of £10million per annum net income to this council to support our services to residents. We now have a Frequently Asked Questions section with 44 questions and answers covering the most common questions, in the Property section of our website.

The Greeno Centre improvements to provide extra space for people with additional support needs are one step closer with planning permission granted. Construction is expected to start in the New Year.

We have now started work on converting Ceaser Court, Sunbury to 52 flats.

We are offering free parking in our town centre car parks from 4pm for late night shopping on Thursdays in the run up to Christmas.

We continue to work proactively with Heathrow Airport to ensure the best possible outcome for our residents.

As Members will recall we submitted our proposal for a Southern Light Railway linking Staines to the planned new western hub at Heathrow and we await the Department for Transport's decision.

Members will also be aware that there are currently significant issues with, primarily, heavy lorries in Horton Road, Stanwell Moor. Our Council has

stepped in and is funding a traffic survey and assessment, with a view to expediting highways works to hopefully alleviate some of this problem. The initial on site assessment is already under way.

The Council is actively encouraging residents to respond to the five Surrey County Council consultations on Children's Centres, Community Recycling Centres, SEND, Libraries and Concessionary Bus Travel. The Council will also be making robust representations. Please visit Surrey's web site before 4th January to submit your responses

Members, ladies and gentlemen, this has once again been a very successful year for our Borough and residents. We have been able to protect and, in some cases, extend our services to residents. We have continued to stabilise our finances and crucially this now places us in a position where we are now shifting our focus to providing further home for our residents, including a significant proportion being affordable. We delivered the first of those, a small development in Churchill Way, Sunbury, in October. Our next development is imminent, with completion due in January on the Bugle development in Upper Halliford. All of these have been achieved with a below inflation Council Tax increase and no drawings on reserves.

These successes have only been possible with the support and commitment of both Members and our staff, and I would like to take this opportunity to thank all of you, and finish by wishing everyone a very Happy Christmas and blessed New Year."

Councillor Beardsmore offered his condolences on behalf of the Liberal Democrats to the family of the late Sam Budd.

300/18 Announcements from the Chief Executive

The Chief Executive gave the following announcement:

"As head of paid service, I commence with reporting that after negotiations spanning a number of months, a collective agreement with Unison was successfully concluded. The agreement pertains to the transfer from national to local pay, terms and conditions for all employees with an effective date of the 1st April 2019.

At this time of year, I should also like to put on record my appreciation to colleagues across this authority, from Human Resources and Housing to Strategic Planning and Streetscene, for a most productive year of public service commitment that has ensured that our communities remain at the very heart of everything we strive to accomplish."

301/18 Questions from members of the public

There were none.

302/18 Petitions

There were none.

303/18 Staines Park - Fields in Trust

Council considered a report on a proposal to dedicate open space at Staines Park with Fields in Trust. This would maximise the use, secure funding and protect the land.

Resolved:

1. To give approval to the Group Head for Regeneration and Growth to apply to dedicate open space at Staines Park with Fields in Trust;
2. To authorise the Group Head for Regeneration and Growth to negotiate and agree the terms of any deeds required; and
3. To authorise the Head of Corporate Governance to enter into any legal documentation necessary to secure the dedication.

304/18 Calendar of Meetings 2019-2020

Council considered a recommendation of Cabinet on the proposed Calendar of Meetings for 2019/2020. The meetings have been programmed to ensure that the Council makes decisions in a timely way.

Resolved to approve the Calendar of Meetings for 2019/20 as attached.

305/18 West Wing, Council Offices, Knowle Green - Key Decision

The Council considered the recommendation of the Cabinet seeking approval of the budget of £580,000 for design fees for the conversion of the West Wing Council Offices, to 25 new apartments. The conversion to residential units would increase the provision of housing within the Borough.

Resolved to approve the budget for design fees for the conversion of the West Wing offices.

306/18 Investment Acquisition T - Key Decision

Council considered Cabinet's recommendation to approve a budget of £16.25m for the design team and contractor for the development of the site known as 'Acquisition T'. The site will deliver a steady income stream once developed which will support the Council to deliver its ambitious housing and regeneration programme across the Borough to help meet the needs of its residents. The Council needs to generate additional income to offset the revenue impacts of undertaking these projects across the Borough.

Resolved to approve the budget of £16.25m for the design team and contractor for the site known as 'Acquisition T'.

307/18 Gambling Act Policy

Council considered a recommendation from the Licensing Committee to approve the adoption of the Statement of Gambling Policy 2019-2022. The revised policy reflected changes to statutory guidance and codes of practice issued by the Gambling Commission since the current policy came into effect

in 2016. It also included proposed amendments following consultation responses received.

Resolved to approve the adoption of the Statement of Gambling Policy 2019-22.

308/18 Licensing Act Policy

Council also considered a recommendation from the Licensing Committee to adopt the Statement of Licensing Policy 2019-2024. The proposed policy included changes to statutory guidance since the policy was last reviewed and proposed amendments as a result of consultation responses received.

Resolved to approve the adoption of the Statement of Licensing Policy 2019-24.

309/18 Reports from the Leader of the Council

The Leader of the Council, Councillor I.T.E. Harvey, presented the reports of the Cabinet meetings held on 21 November 2018 and 11 December 2018, which outlined the matters the Cabinet had decided since the last Council meeting.

310/18 Report from the Chairman of the Audit Committee

The Chairman of the Audit Committee, Councillor M.J. Madams, presented her report which outlined the matters the Committee had decided since the last Council meeting.

Councillor Madams confirmed in response to a comment from Councillor Edgington, that Brexit would remain on the corporate risk register and continue to be monitored and updated as further details became available.

311/18 Report from the Chairman of the Licensing Committee

The Chairman of the Licensing Committee, Councillor R.W. Sider BEM, presented his report which outlined the matters the Committee had decided since the last Council meeting.

312/18 Report from the Chairman of the Planning Committee

The Vice-Chairman of the Planning Committee, Councillor H.A. Thomson, presented the Chairman's reports which outlined the matters the Committee had decided since the last Council meeting.

313/18 Report from the Chairman of the Overview and Scrutiny Committee

The Chairman of the Overview and Scrutiny Committee, Councillor S.C. Mooney, presented her report which outlined the matters the Committee had decided since the last Council meeting.

314/18 Motions

There were no motions.

315/18 Questions on Ward Issues

There were no questions on Ward issues.

316/18 General questions

The Mayor reported that five general questions had been received, in accordance with Standing Order 15, from Councillors Sider, Edgington, Sexton and Saliagopoulos. The questions and responses were read aloud at the meeting.

1. Question from Councillor Sider:

“The 9th of November 2018 saw the council holding a special Service of Remembrance for schools to mark the Centenary of the end of the Great War, and was the largest gathering of young people ever seen at Knowle Green. That said, will the Leader and members of this council join me in congratulating the Head of Corporate Governance who worked tirelessly in the organisation and planning of this special day, together with Head of Neighbourhood Services and her team who executed the plan with supporting council staff. In essence will the Leader agree with me that this was a fantastic team effort where everyone played a significant part in its success.”

Response from Leader of the Council:

“Thank you Cllr Sider for highlighting this event.

As councillors will have seen on the video earlier, this was a tremendous occasion for the Borough. I was particularly keen that the Council marked the 100 years of the ending of World War 1 and I am pleased to say that I believe we have done the borough proud.

On Saturday 10th November, Madame Mayor hosted a performance of the Armed Man at Staines Methodist Church and this was a great success [as you have already heard]. There was of course our usual support for the remembrance services on Sunday 11th which are mostly organised by the community but assisted by the Council in terms of road closures.

The schools event on 9 November was a very special occasion. I would like to pass my thanks on to Michael and Jackie as Councillor Sider has mentioned, but I would also like to mention a number of other people who made the service possible:

- The 14 schools in Spelthorne who supported it and sent around 400 children.
- Rev Michael Burley, your Chaplain Madame Mayor
- Nick Pollard of Spelthorne Museum

- Our Sponsors for their financial and practical support: Shepperton Studios, Bretts, Staines Prep School and Cushman and Wakefield.
- Staines Brass Band
- 135 Geo Squadron from Ewell
- The children who participated and the teachers who organised all the logistics of bringing pupils out of school for such an event
- Our staff here at Knowle Green and the Depot, too numerous to mention, who all volunteered to make this a special day.

Lastly I would also like to advise councillors that 100 trees were planted in Laleham Park to mark the Centenary. A commemorative plaque has been placed next to this Centenary wood and I encourage councillors to visit the park and see it for themselves. I would like to thank Jackie and all of the grounds maintenance staff who planted the 100 trees. This is another fantastic achievement for the Council.

As you mentioned before Madam Mayor we believe there to have been 851 armed forces personnel from Spelthorne lost in World War 1. It is our intention to plant a total of 851 trees to honour them. We have started with 100 in Laleham Park and I will be announcing shortly our future plans for further planting.”

2. Question from Councillor Quentin Edgington:

“Following on from the question relating to the additional invitation to the Queen’s Royal Garden Party. Do you agree with our Group that the second tickets should be given to Councillors only and preference given to long serving Councillors?”

Response from Leader of the Council:

“Thank you for your question Councillor Edgington. As I said in my response to Cllr Saliagopoulos’ supplementary question at the last Council meeting, the nomination of attendees is within my remit so if you or any other opposition Group would like to put forward somebody of merit, I and my Group would be happy to consider them on that basis.”

In accordance with Standing Order 15.2 Councillor Edgington asked the following supplementary question:

“Can you not answer yes or no rather than repeating your previous answer?”

Response from the Leader of the Council:

“This is really quite straightforward and I have nothing else to add.”

3. Question from Councillor Sexton:

“The Borough Bulletin has just dropped through residents’ doors. Pages 12 and 13 highlight Christmas activities around the Borough? Why is there no

mention of the Christmas Fayre in Ashford or any other town other than Shepperton or Sunbury? It is too "Leader patch" centric - who has sanctioned this? Can the Leader confirm that the Leader and Cabinet Member for Communications were given the opportunity to sign this off?"

Response from the Leader of the Council:

"All the Christmas events we were made aware of at the time of compilation in October were published in the winter Bulletin. The Communications team have confirmed that they would have been very happy to include details for the Ashford Christmas Fayre if it had it been brought to their attention by the organisers or local councillors. Unfortunately it was not."

4. Question from Councillor Sexton:

"On page 19 of the Bulletin - "County Services under threat" - In the final paragraph it is stated that Spelthorne because of the scale of the forthcoming cuts by Surrey County Council to services, will no longer be able to step in and fill the gap? What gap is this? The different responsibilities between Surrey and Spelthorne are clear? What services are Spelthorne taking up that Surrey are statutorily obliged to carry out? I might also ask did the Leader not think that the said item was somewhat hostile to its big brother, Surrey County Council?"

Response from the Leader of the Council:

"Surrey County Council are looking to make £85m savings across the county for 2019/20 to balance their budget. This is on top of the additional in year savings of £40m they implemented during the current year. Surrey County Council potentially has an underlying cumulative budget gap by 2023/24 of more than £200m. As the article highlighted Surrey County Council is currently consulting on 5 areas of services where they are proposing to make savings.

Spelthorne Borough Council with its Health and Wellbeing health partners is responding to all of these consultations, which close on 4th January 2019. In particular we are seeking to ensure that County understand the relatively higher needs of Spelthorne's residents compared to most other parts of the county, particularly with respect to the Children Centres proposals and that they clarify how those needs will be appropriately supported.

Whilst the statutory duties of County Councils and Districts and Boroughs are relatively clear, these differences are not always clear to residents, and periodically we have run items in the Borough Bulletin to summarise the differences.

Until the details of Surrey County Council's transformation proposals are known it is difficult to comment on the potential. We are not currently aware of any proposals for SCC to transfer services it has a statutory responsibility to provide to districts and boroughs.

We have a duty to protect our residents, to make them aware of likely cuts and to seek to mitigate the effects where possible.

I do not accept the article was critical of Surrey County, the article was intended to be factual and help encourage a good level of response for their consultations. The article makes reference to the funding reductions SCC have suffered. Having said that, it is a fact that as a result of the £10m net additional income we are now generating annually from our investment properties this council is not in a similar position to Surrey County and some of the other Surrey councils of having to making drastic cuts to the provision of services for their residents, The article merely clarified this point.”

5. Question from Councillor Saliagopoulos

The fifth and final question was received from Councillor Saliagopoulos. As it related to an exempt matter and was required to be dealt with in private session, Councillor Saliagopoulos stated that she would like a written response.

317/18 Appointment of a representative Trustee Ashford Relief in Need

It was proposed by Councillor Harvey and seconded by Councillor Harman and

Resolved that Alison Blundell be reappointed as a Council representative trustee to serve on the Board for a further four year term of office until October 2022.

Laleham Charities – Village Hall and Recreation Ground

It was proposed by Councillor Harvey and seconded by Councillor Harman and

Resolved that Richard Stokes, Keith Vigurs and Mavis Duncan be reappointed as Council representative trustees to serve on the Board for a further four year term of office each until December 2022.

Recommendation of the Cabinet

Cabinet meeting held on 30 January 2019

- 1. Treasury Management Strategy Statement 2019/20**
- 1.1 Cabinet considered a report updating Members on the current Treasury Management position and on the setting of the Treasury Management Strategy for 2019/20, for approval by Council.
- 1.2 The Council had taken advice from its Treasury advisers, Arlingclose, to ensure a prudent and robust approach in the Strategy, which considers the external financial context and provides information on the local context in terms of current investment and borrowing.
- 1.3 It is believed that the proposed Strategy represents an appropriate balance between risk management and cost effectiveness.
- 1.4 Cabinet recommends that Council** approves the Treasury Management Strategy Statement for 2019/20.

Councillor Ian Harvey
Leader of the Council

21 February 2019

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Report of the Chairman on the work of the Audit Committee

The Audit Committee held an extraordinary meeting on 5 February 2019 and considered the following item of business.

1. External Audit Report on 2016-17 Audit and Statement of Accounts

- 1.1 The Committee noted the External Audit final report on the 2016-17 Statement of Accounts, the value for money conclusion following the completion of their work to review the BP site acquisition, and the officer responses to the External Auditors' recommendations.
- 1.2 The Committee authorised the Chief Finance Officer to sign the letter of representation and the Chief Finance Officer and the Chairman of the Audit Committee to sign the Statement of Accounts.

Councillor M.J. Madams

Chairman of the Audit Committee

21 February 2019

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Report of the Chairman on the work of the Licensing Committee

There have been two Licensing sub-Committee meetings since my last report. Details of these meetings are set out below.

1. Licensing sub-Committee – 19 December 2018

A Licensing Sub-Committee considered an application for a full variation to the Premises licence for The Magpie, 64 Thames Street, Sunbury-on-Thames. The application was to extend the hours of licensable activities and remove certain licence conditions. Two residents attended the hearing to speak against the application. The Sub-Committee resolved to grant the licence subject to modification to the hours applied for and the imposition of an additional condition requiring external music to finish at 9pm, for the reasons set out in the decision notice.

2. Licensing sub-Committee – 14 January 2019

A Licensing sub-committee considered an application for a Premises Licence for The Thames Club, Wheatsheaf Lane, Staines-upon-Thames. Four residents attended the hearing to speak against the application. The sub-Committee resolved to grant the licence subject to the addition of conditions, both agreed prior to the hearing with the Police and Environmental Health, and at the hearing with the applicant, for the reasons set out in the decision notice.

Councillor Robin Sider
Chairman of the Licensing Committee

21 February 2019

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Report of the Chairman on the work of the Overview and Scrutiny Committee

This report gives an overview of the main issues considered at the meeting held on 15 January 2019.

1. Task Groups

- 1.1 The Committee discussed if there were suitable topics on its current work programme for a task group to work on and agreed that it would be more useful to consider topics which could be reviewed by a task group at the start of the next municipal year.
- 1.2 As a result of feedback to the Leisure Centre consultation from residents, I proposed that a task group be set up to consider the topic of consultation with residents. I have discussed this with officers and will report back to the next meeting of the Committee.

2. Heathrow and southern light railway

- 2.1 The Committee received a presentation from the Group Head for Regeneration and Growth on Heathrow expansion and the southern light railway. In response to questions from members on the provision of affordable housing for Heathrow key workers, she offered to provide the Committee with a detailed response from the Strategic Planning Manager following the meeting.

3. Housing Options update

- 3.1 The Committee received an update on the Council's successful implementation of the Homeless Reduction Act, the Choice Based Lettings Scheme, Rent Assure Scheme initiatives and progress being made for the White House Site.
- 3.2 The Committee noted that due to previous good practice and the adoption of initiatives to assist in homeless prevention, and an understanding of the causes of homelessness locally, Spelthorne Borough Council did not experience a significant increase in the numbers of households approaching for assistance.
- 3.3 The Committee congratulated the Housing Team on the way they had implemented the legislation.

4. Leisure Centre Consultation

- 4.1 The Committee noted an update on the first phase of consultation on the Council's proposals for a new Spelthorne Leisure Centre, including the process undertaken, a summary of the results received and some issues to be addressed prior to moving forward with any future phases of consultation on this project.
- 4.2 The Committee heard from Cath Moore, on behalf of Staines Park Residents (SPR) Group, about the issues which had raised concerns for residents as regards the way the consultation was undertaken. She also referred to the collaborative engagement between the SPR Group and the Council and expressed her gratitude that the Council had recognised the strength of feeling of residents and designated Staines Park with FIT status.

5. Project Management dashboard

- 5.1 The Committee received an update report on the progress of projects and their outcomes across the Council.
- 5.2 Members commended officers for their work on improving the format and content of the update reports. The Committee queried the omission of confidential information on the property development reports relating to risks and requested that this be included in a Part 2 (confidential) report at the March meeting in order that the members could effectively scrutinise the matter before them.

6. Exempt Item – Capital Strategy report

- 6.1 The Committee noted and endorsed the report on a draft Capital Strategy and congratulated officers on the professionalism of their approach.

Councillor Sinead Mooney

Chairman of the Overview and Scrutiny Committee

21 February 2019

Report of the Chairman on the work of the Planning Committee

The Planning Committee has met on three occasions since the previous report was prepared for the Council meeting. This report therefore gives an overview of the key items considered by the Committee at its meetings on 9 January and 6 February and the extraordinary meeting held on 12 February 2019.

1. Planning Committee – 9 January 2019

- 1.1 This meeting considered one planning application, another being withdrawn by the applicant earlier that day. Two public speakers took the opportunity to address the Committee.
- 1.2 Application 18/01000/FUL: This application sought approval for the demolition of existing buildings and redevelopment of the site at Jewson Builders Merchant, Moor Lane, Staines-upon-Thames, to provide 36 residential units comprising 25 houses and 11 flats together with associated access, car parking, amenity space and landscaping. The application was a renewal of planning permission 14/01882/FUL. The Committee approved the application.

2. Planning Committee – 6 February 2019

- 2.1. This meeting considered one planning application, another being withdrawn by the applicant earlier that day. Two public speakers took the opportunity to address the Committee.
- 2.2. Application 18/01424/FUL: This application sought approval for the conversion and alterations to the existing former post office building at Knapp Road, Ashford to provide 6 flats and a new two storey building to provide 8 flats following demolition of outbuildings together with car parking, landscaping, access and associated works. The Committee approved the application.

3. Extraordinary Planning Committee – 12 February 2019

- 3.1. This meeting was called to consider the outline application (18/01212/OUT) by Shepperton Studios for the redevelopment and expansion of the site at Studios Road, Shepperton, comprising the partial demolition and replacement of existing accommodation; construction of new sound stages, workshops, office accommodation, entrance structures and reception, security offices and backlots; creation of new vehicular and pedestrian access from Shepperton Road and the relocation of existing access off Studios Road; with associated car parking; landscaping and ecological enhancements.
- 3.2. With my permission, five public speakers took the opportunity to address the Committee, for and against the proposals. Two ward councillors also addressed the Committee.
- 3.3. The Committee approved the application.

Councillor Richard Smith-Ainsley

Chairman of Planning Committee

21 February 2019

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